



**WHATCOM COUNTY FIRE DISTRICT NO. 14
COMMISSIONERS' MEETING
December 20th 2010**

PRESENT: Commissioners RobRoy Graham and Chris Moe— Commissioner Larry Moore Battalion Chiefs Frank Cain, Jr., Jay VanMiddendorp and Joe Hemmerich—District Chief Jerry DeBruin—Deputy Chief Denise Christensen—Secretary Angela Cain

ABSENT:

Meeting called to order at 7:00 PM at Kendall Fire Station.

Prior to the General Meeting there was an Executive Session for 10 minutes to discuss a personnel issue.

1. Items signed by the Commissioners:

- Regular meeting minutes approved and read.
- Payables in the amount of \$23,065.11

2. October's Treasurer's Report:

Starting Balance:	105,725.72
Tax Receipts	33,821.17
Misc. Receipts	9351.05
Warrants	<u>< 37,249.10 ></u>
Cash Balance	111,648.84
Investment Starting Balance	63,263.97
Pool Investment Interest	<u>71.67</u>
Total Cash & Investment Pool	174,984.48

3. Old Business:

- Commissioner Chris Moe is working on the financing for the land purchase in Sumas. Peoples Bank would like to have 10% down and make payment for 20years. He will check with Whidbey Island bank and see what rates we could get with them. Met with Ron De Boer about an easement of the property line. The City of Sumas has an easement to the alley for their utilities. Would like to deed the alley to the City of Sumas. Needs to have the lot lines adjusted and legal descriptions done. The Parcel is located inside the City limits of Sumas. No zoning issues, the Parcel is zoned Commercial and will not have a problem with building on the land. Commissioner Chris Moe has made a motion of \$5000.00

deposit non refundable to have Skillman to pay for the legal description of the land.

Commissioner Larry Moore 2nd the motion. It was unanimous

- The issue with parking lots between the new library and the Kendall Station are taken care of. They will build a berm between the parking lots and will plant trees, so there is no need to look into a fence between the parking lots.

4. New Business:

- Commissioner Larry Moore and Commissioner Rob Roy Graham attended County Commissioner meeting a Britton Loop Station. The assessor discussed the tax levy and gave a description by districts. Our levy has devalued .Will take the information and look at raising our Levy Lid. We have until May to decided to we want to increase our Levy Lid.
- Battalion Chief Frank Cain Attended the Kendall Block Watch Meeting. They would like us to put on a CPR class for them. Will look at having an Open House for them at the Kendall Station in January.
- District Chief Jerry De Bruin will look over the list of the Board of Volunteers Firefighters and make sure that we have the current people on the Disability and Pension for 2011.
- District Chief Jerry De Bruin discussed a letter from the Chiefs Association. It was a resolution about EMS plan. Would like to have a meeting to discuss the issue.

5. Fire station reports:

Station 1--Sumas---Battalion Chief Jay VanMiddendorp

- Waiting for Tires for Tender 91.

Station 2--Kendall---Battalion Chief Frank Cain, Jr.

- 6 people have turned in applications. They will start interviews in December. Christina Moran is in charge of the interview process. Have 19 current people on the station, would like to have 24 people on.
- Made an office upstairs in the heater room. Purchased file cabinets and locking door . Had Warner Webb looked at the space for the office and approved the area.
- Updated the alarm list --Frank Cain, Brian Gillis, Jerry De bruin.

Station 3--Welcome---Battalion Chief Joe Hemmerich

- Have 2 old lawn mowers they will be getting rid of.
- A canopy from the old utility pick up that he will be putting on Craig's list..

6. District Chief Jerry DeBruin Division:

- Ordered the chains for the Vehicles that needed.
- Talked to Paul from Fire Trucks Plus. Gave a report that everything is on track with the new brush rig 92.
- BLS transports will be changing. Will not always get a medic unit with every call, but you can request one if needed.

7. Deputy Chief Denise Christensen:

- Correspondence:
None
- New Address Notification:
None
- Fire District Training:

- Sent probationary members to county EVIP class.
- Nurse to EMT Bridge final practical test tomorrow.
- East County Fire Commissioners and Chief's meeting:
No meeting for November. The next meeting is in December.
- Grants
No news on FEMA grant.
- Service/Repairs:
Picked up SCBA pack for Kendall from Sanderson Supply.
Had 91-02 serviced by Chris Schneider.
- Other Activities:
Worked on reports.MIRS, Fire and Dispatch
Did BLS Transport.
Updated the Purchase Order Book.
Updated Online OTEP.
WCFD #14 Month End Reports.
Sent Blackburn Office the copy machines numbers.
Picked up mail and reports.
Updated fire training records.
Sent registered letter to Truck Plus with payment.
Did Kindergarten fire safety classes
- Purchase
Station supplies.
Got bunker gear for Anastasia Lagutochkin.
- General:
NFIRS
Entered district training records.
Went on fire and aid calls, wrote reports.
- Picked up mail.
- Answered phone calls
- Fueled and check C91-02

8. Guests:

- Fire Marshall Warner Webb gave an update on the UGA. They will start having meetings in December.
- Bill Hewitt has resigned from the Fire Marshalls Office. He took a position with Fire District #8 as Assistant Fire Chief.

Meeting adjourned at 8:30 p.m.

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Chris Moe

SECRETARY---Angie Cain