



**WHATCOM COUNTY FIRE DISTRICT NO. 14  
COMMISSIONERS' MEETING  
June 20, 2011**

PRESENT: Commissioners Larry Moore, RobRoy Graham, and Chris Moe- District Chief Jerry Debruin  
Battalion Chiefs Frank Cain, Jr., Jay VanMiddendorp and Allen Koranda—Deputy Chief Denise Christensen—  
Secretary Angela Cain

ABSENT: Joe Hemmerich

Items signed by the Commissioners:

- Regular meeting minutes approved and read.
- Warrants in the amount of \$ 13,660.59
- Rush Warrants in the amount of \$ 1773.38
- Rush Warrant for Fire Trucks Plus in the amount of \$ 21,822.42
- Payroll in the amount of \$9489.00
- Resolution to cancel old warrants.
- 2010 Pension participation form for BBVF.
- BVFF medical forms.

1. June's Treasurer's Report:

Starting Balance:	174,265.70
Tax Receipts	1,899.73
Misc. Receipts	5,926.90
Transfer	1517.70
Key Bank	3,475.88
Warrants	<u>&lt; 47,431.47 &gt;</u>
Cash Balance	107,551.94
Investment Starting Balance	63,647.30
Pool Investment Interest	<u>45.96</u>
Total Cash & Investment Pool	\$171,245.20

2. Old Business:

- Signed the final papers for the new truck from Fire Truck Plus. Dan Williamson will be flying down to California on July 1st and driving the truck home.
- The electrical and computer are installed in the new secretary's office.

- Chief Jerry DeBruin has prepared the job descriptions for Battalion Chiefs and Training Captions. Commissioner Larry Moore made the motion to accept the job descriptions. Commissioner Chris Moe second the motion. It was unanimous.

### 3. New Business:

- All SCBA are accounted for at each Station.
- Commissioner RobRoy Graham attended a Commissioner Conference in Eastern Washington. He gave information from the classes he took on public affairs, bond issues, and levy lids.

#### 4 . Fire station reports:

Station 1--Sumas---Battalion Chief Jay VanMiddendorp.

- Would like to replace the carpet at the station. Battalion Chief Jay VanMiddendorp will get 3 bids and will bring them to the next meeting.

Station 2--Kendall---Battalion Chief Frank Cain Jr.

- Everything is great.

Station 3--Welcome---Battalion Chief Joe Hemmerich.

- Had Problem with some SCBA packs.

#### 5 District Chief Jerry DeBruin –

- Meeting with the District Secretary Angie Cain:  
Review and approved of the deposits for June.  
Review and approved the bills for June.  
Looked at the insurance policy for the district buildings.  
Went over the Pension list for 2010.
- Would like to get 4 voice amps for SCBA's at each station. Commissioner Chris Moe made the motion to purchase the amps and Commissioner RobRoy Graham second the motion. It was unanimous.

- Deputy Chief Denise Christensen:
- Correspondence: Noridian ( Medicare)  
Whatcom County address assignment  
FEMA
- New Address Notification:  
9205 Silver Lake Rd
- Fire District Training;  
Officer training at IKO
- EMS:  
Took a CPR Instructor Trainer re- certification class in Mt. Vernon.  
Worked with Sean Farnand on getting the EC EMT Class in order for the fall.
- East County Fire Commissioners and Chief's meeting:  
Had meeting on June 2, 2011.
- OFFICERS/ Equipment Officers Meeting:  
Meeting June 7<sup>th</sup> at the Kendall Station.

- Grants:  
We did not get the FEMA grant.
- Service/Repairs:
- Other Meetings:  
Education Committee meeting.  
County Chief meeting.  
East County Commissioner & Chiefs.  
District Officer meeting
- Other Activities:  
Took blood pressures at Welcome Senior Center.  
Worked on reports—MIRS, fire and dispatch.  
Updated the Purchase Order Book.  
Sent Blackburn Office the copy machines numbers.  
Picked up mail and reports.  
Updated fire training records.  
Updated fire training list.  
Sent Kim some updates for web page.  
Downloaded photos from district camera.  
An updated personnel lists.  
Did BLS transports.  
Got PowerPoint class for Teri Martin.  
Sent bill to Ski to Sea for the use of ambulance and personnel.  
Had breaks serviced on C 91-02.
- Purchase  
Station supplies.  
EMS Supplies.  
Battery for phone in A-92.  
Water, juice, and granola bars for the vehicles.
- Needed Purchases;  
None.
- Guests: Bob Straka and Shorty Bjornstad.

FIRE/EMS CALLS TO DATE: 287  
Calls last year at this time: 302

Meeting adjourned at 8:15 PM the next meeting will be at Kendall's Station.

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COMMISSIONER-CHAIR---Larry Moore

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COMMISSIONER---RobRoy Graham

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COMMISSIONER---Chris Moe

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SECRETARY---Angie Cain

